



## **ADMISSIONS STATEMENT**

Derbyshire County Council operates a co-ordinated scheme for admission to all Primary Schools in Derbyshire and therefore parents/carers must apply directly to the local County Council for a place at our school. Parents/carers need to complete an application online to Derbyshire County Council. Go to [www.derbyshire.gov.uk](http://www.derbyshire.gov.uk) for further information. The admission application is to be submitted between December and January prior to the academic year in which your child is due to start school. The County Council will then consider all applications and try to allocate parents their first choice if possible.

Parents/Carers are then informed in April as to which school their child has been allocated a place.

### **The Three Trees Infant Academy**

The planned admissions level for our Foundation Stage classes is **90**. We admit children into school in September which is in line with Derbyshire County Council Admissions procedure. The children have a two-week phased start in September, this enables the children and staff to make positive relationships and for children to be introduced gently to daily routines.

If you are undecided about your choice of school, try to visit us with your child. This is always the best way to make the right choice for such an important decision in your child's life. Three Trees Infant Academy operates an open door policy for parents/carers and this means that all parents/carers are welcomed into school to play an active part in school life. If you are considering our school for your child, please telephone to arrange a visit and we will be happy to show you around!

### **Mid-Year Admissions**

Should your child already be in full time education and you are looking to move him/ her to Three Trees Infant Academy, it is a requirement that parents/carers apply directly to their local County Council. There will then be a co-ordinated approach taken between Education Authorities and the Admissions Team to allocate a place for your child in Derbyshire.

### **Transfer to Junior School**

The children in Year 2 leave our school in July each year when they will transfer to Junior School in September. This is usually Three Trees CE Junior School. The same admission arrangements apply to junior schools as previously outlined. We will provide all parents of children in Year 2 with the relevant information at the necessary time. As we are two schools on one site we work closely together to ensure the transition from Year 2 to Year 3

runs smoothly and that the children feel safe and secure in their new school.

**Please note that if your child is at Three Trees Infant Academy, this does not give an automatic right to a place at Three Trees CE Junior Academy and parents/carers must complete the relevant admission forms and submit them before the admissions round closing date.**

### **The Three Trees CE Junior School**

The planned admissions level for our Year 3 classes is 85. We admit children into school in September, which is in line with Derbyshire County Council Admissions procedure. If you are undecided about your choice of school, try to visit us with your child. This is always the best way to make the right choice for such an important decision in your child's life. Three Trees Junior CE Academy operates an open-door policy for parents/carers and this means that all parents/carers are welcomed into school to play an active part in school life. If you are considering our school for your child, please telephone to arrange a visit and we will be happy to show you around!

#### **Mid-Year Admissions**

Should your child already be in full-time education and you are looking to move him/ her to Three Trees CE Junior Academy, it is a requirement that parents/carers apply directly to their local County Council. There will then be a co-ordinated approach taken between Education Authorities and the Admissions Team to allocate a place for your child in Derbyshire.

#### **Transfer to Secondary School**

Parents/carers should apply for their child/s secondary school place by 31<sup>st</sup> October, more information can be found by visiting Derbyshire County Council's website. School place offers will be made on 1<sup>st</sup> March, Three Trees Academies plays no part in the process of applying for secondary places.

<https://www.derbyshire.gov.uk/education/schools/school-places/apply-for-a-school-place.aspx>