



## Relish-till: Online meal pre-order guide for parents

**In order to pre-order your child's school lunches online, you will first need to set up a parent account in the Relish Parent Portal. If you have already done this, please proceed to the next page.**

**When you see the  (camera) icon, select the icon to watch a short guide on how to use each part of the system.**

### Setting up a Parent Account

1. Follow the link: <https://relishschoolfood.co.uk/parents> On the screen, click on the Register tab.

### Parent Login

To view your child's school menus, contact the catering team and get full recipe/dish details **including full allergen details** please login below:

 Sign-In	? Forgot Password	 Register
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2. Complete all the required fields to register your account.
3. You will receive an email to activate your account – follow the instructions to complete the proc

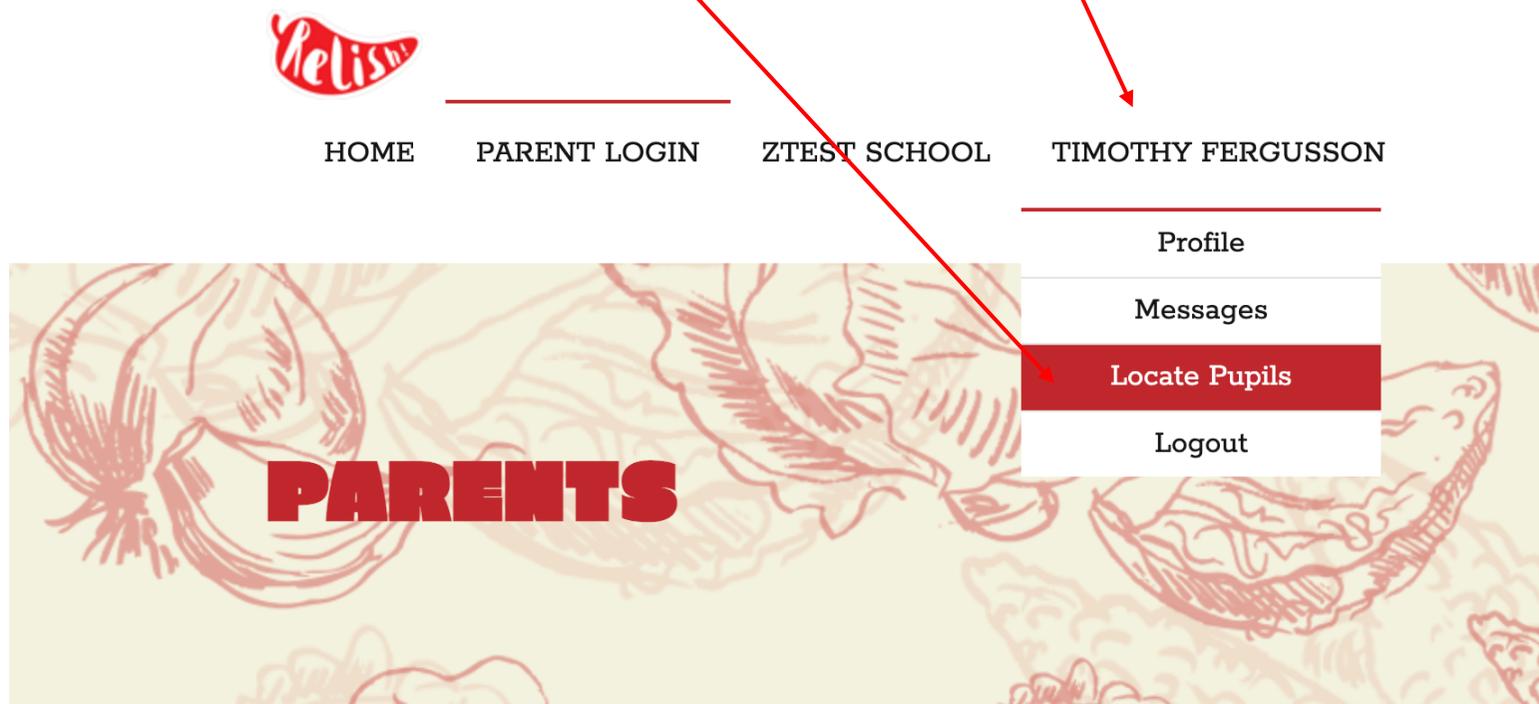


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Once your account is up and running, you will be able to order your child's meals from home or on the go, using any device, up to a term in advance. Menus are available to choose from once the last term has finished.

### Online Meal Pre-ordering

1. The first time you use the home ordering sections you will need to locate and allocate your child/children to your parent account. You will need to add each child individually using the form displayed on the 'Locate Pupils' page.
2. In the parent portal, click on your name in the headings across the top of the page.
3. A drop-down list will appear. Click on **Locate Pupils**

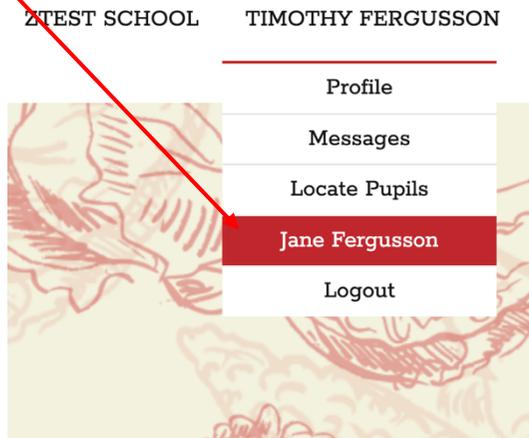




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## Locate Pupils/Child List Page

1. Select your child's current year group and their current class
2. Enter your child's first and last name, as registered with the school and confirm their date of birth. The details entered will be verified with the school records to locate your child correctly
3. If you have more than one child, repeat the process to locate each child, one at a time.
4. Once allocated your children will appear in the main menu under your name.
5. Your child's name will also appear on the 'Locate Pupils' page. The name will be in blue and is a direct link to the diary page.



🔍 Find your pupil(s) Pre-Order Guide (pdf)

Year Group

Class

Pupil First Name

Pupil Last Name

Pupil Date of birth

Your Relish Username (Usually your e-mail address)



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## Child/Pupil Diary Page

A calendar for the months in the current term will appear. The screen will also show:

- your child's name and class
- any special dietary requirements, as logged on the school records
- your account balance - if you need to top-up your balance, click the red button to be directed to your payment provider's web site.
- to order a meal, simply click on the date you require the meal
- dates shown in white boxes are actual school days

### Charlotte Petterson:

Class: Y3 BERRIES (Year: 3)

Charlotte has no registered food allergies, intolerances or dietary needs.

\*Please, contact the school to report or remove any food allergies, intolerances or dietary needs.

**Account Balance:**

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£0.00

ADD FUNDS ↗

### Today's Meals:

Charlotte has ordered:

There is no order for today.

### Pre-Order Meals:

Please click the dates below to pre-order meals for the remainder of the current term:

■ Meal taken (past day)
 ■ Meal Ordered (future day)
 + Selectable Day
   Non-Term Day

April 2024							May 2024							June 2024							July 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
-	1	2	3	4	5	6	-	-	-	1	2	3	4	-	-	-	-	-	-	1	-	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30	-	-	-	-	26	27	28	29	30	31	-	23	24	25	26	27	28	29	28	29	30	31	-	-	-



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Meal Choices For: 22/07/2024

Please select your Main Meal choice by clicking on the image below.  
(All meals come with optional salad)



Chicken Fillet Burger ⓘ  
to go with Coleslaw, Roast New Potatoes with Rosemary JNR.



Chickpea & Lentil Dhal ⓘ  
to go with Vegetable Cous Cous JNR.



Jacket Potato ⓘ  
to go with Green Bean Salad.



Pasta ⓘ  
to go with Green Beans JNR.



Wrap ⓘ  
to go with Steamed Rice JNR, Green Beans JNR.

Meal Choices For: 22/07/2024

Finally select your Pudding choice by clicking on the image below.



Cherry Pie ⓘ



Fresh Fruit Bar ⓘ



Yoghurt ⓘ



Cheese and Biscuits ⓘ



Jelly ⓘ

Go Back

1. Once a future date is selected, the pictures and names of the dishes compatible with your child's allergy profile will appear below the calendar. If you are accessing with your phone the calendar and photo display will be stacked.
2. Before making your choice, click on the writing under the photo to see the recipe and allergy information. To make your selection click on the photo of the main course dish you would like to order.
3. Once you have made your choice, the dessert options will appear.
4. Follow the same process to order the dessert you would like.
5. If you need to go back and make changes, click on the orange **Go Back** button
6. Once the order has been placed you will be given the option to remove the order if necessary.



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## The Term Diary Colour-Coding

Dates already passed where 'No Meal was taken (A) appear simply on a white background.

Dates already passed where your child had a lunch that day appear with a green background (B). Clicking the date will display meal details your child had on that day. This history will remain available for viewing until the end of the current term.

A:

July 2024						
S	M	T	W	T	F	S
-	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	-	-	-

Past Meal Choices For: 09/07/2024

No order taken.

B:

July 2024						
S	M	T	W	T	F	S
-	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	-	-	-

Past Meal Choices For: 03/07/2024



Fish Fingers



Fresh Fruit Bar

July 2024



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Clicking on future dates where No Meal has been selected, daily choices, photos and option selectors will appear below the calendar.

Future dates where a meal has Already been selected, the date will have an orange background and will appear with your daily listed. You can change your choices of future dates up to 12pm the night before service

April 2024						
S	M	T	W	T	F	S
-	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	-	-	-	-

May 2024						
S	M	T	W	T	F	S
-	-	-	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	-

June 2024						
S	M	T	W	T	F	S
-	-	-	-	-	-	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July 2024						
S	M	T	W	T	F	S
-	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	-	-	-

## Your Meal Choices For: 15/07/2024



Home-made Pizza



Ice Lolly

